COVID-19 INFECTION CONTROL AND PREVENTION IN OPHTHALMOLOGY OFFICES PRE-APPROVED TEMPLATE

Title: Project to provide patient care safely and effectively during COVID19 pandemic and state of emergency.

Project Description	The purpose of the project is to provide care for our patients during the COVID19 shutdown.
Background Information	Priorities include: 1. Patient safety 2. Staff safety 3. Continuity of medical care during pandemic emergency
Project Setting	Group Practice
Study Population	1. Employee location 2. Employee training 3. Office sanitation 4. Office procedures 5. Patient scheduling 6. Expansion of type of care offered
Quality Measures	1. Number of staff working in hospital per day 2. Frequency of disinfection 3. Number of in person visits 4. Number of virtual visits
Project Interventions and Improvement Period	1. Telephone screening of all patients for illness, travel, contact history 2. Telephone screening of all patients for visit urgency 3. Change in infection protocol so that every surface is disinfected before and after every unique patient interaction 4. Continued use of handwashing before and after every episode of patient contact 5. Slit lamp breath shield instillation 6. All ill patients masked 7. All providers masked and gloved at every patient encounter, even if patient is not symptomatic 8. Non urgent in person visits canceled via phone contact with each patient 9. Virtual appointment offered to all patients who contact the office 10. All patients notified of option to schedule virtual appointment via EMR 11. MDs schedule hours every day in which virtual appointments can be scheduled 12. MDs trained in EMR functionality that allows encounter generation without staff support 13. All non-MD employees instructed to work from home if possible. If work from home not available, then staff is instructed to stay home 14. Urgent coverage schedule for MDs planned and reviewed 15. Breath shield for ED slit lamp obtained from local eye MD
Project Team:	Office managers, staff, billing department, MDs are all working together on these rapidly evolving goals.

COVID-19 Infection and Prevention in Ophthalmology Offices
Section 2. Project Evaluation

You will complete section 2 via your MOC Status page after you have implemented the project. The information necessary to complete section 2 is provided below.

PROJECT SUMMARY:
Review the effect and adjustment of implementing the policy changes after a minimum of 30 days and in the following sections, please prepare a brief summary of the project highlighting the data collected, effectiveness of the measurement approach, interventions and the overall impact of the project.

BASELINE DATA:
Quantify each of the quality indicators / performance measures described above for the baseline period (before interventions for improvement were introduced).

FOLLOW-UP DATA:
Quantify each of the quality indicators / performance measures described above for the re-measurement period (the period following implementation of the interventions for improvement).

PROJECT IMPACT:
Compare the baseline data to the re-measurement / follow-up data and quantify the impact of the process of care changes (your project interventions). The project hopefully resulted in improvement; however, some projects may result in a diminution in quality. If a lack of improvement or reduction in quality occurred, suggest other strategies that might be more effective.

PROJECT REFLECTION:
Do you feel that the project was worthwhile, effective? ☐ Yes / ☐ No
How might have you performed the project differently?
Please offer suggestions for other ophthalmologists undertaking a similar project: